

Donnington and Muxton Parish Council



*Turreff Hall,
Turreff Avenue,
Donnington,
Telford, TF2 8HG
Tel: 01952 608001*

clerk@donningtonmuxtonpc.org
www.donningtonmuxtonpc.org

ANNUAL COUNCIL MEETING

Minutes of the Annual Council Meeting held at Cordingley Hall on 17th May 2021

Present: Councillors: Miss F Doran, Mrs L Dugmore, N Dugmore, J Gough, T Hoof, J Lavery, A Lawrence, M Rowe, J Thompson and J Urey.

Also Present: R Morgan (Clerk to the Parish Council), A Moore (Newsquest Local Democracy Reporter).

21/05/01 Election of the Chairman of the Council:

Nominations were requested for Chairman of this Parish Council for the forthcoming year 17th May 2021 to May 2022. Councillor T Hoof was nominated by Councillor J Gough and seconded by Councillor J Urey. Councillor Mrs L Dugmore was nominated by Councillor J Thompson but received no seconder.

Resolved - that the Chairman for the forthcoming year 17th May 2021 to May 2022 is Councillor T Hoof.

21/05/02 Election of the Vice-Chairman of the Council:

Nominations were requested for Vice-Chairman of this Parish Council for the forthcoming year 17th May 2021 to May 2022. Councillor Mrs L Dugmore was nominated by Councillor N Dugmore and seconded by Councillor J Urey. No other nominations were received.

Resolved - that the Vice-Chairman for the forthcoming year 17th May 2021 to May 2022 is Councillor Mrs L Dugmore.

21/05/03 Members Declarations of Acceptance of Office

All newly elected Councillors had signed their Declaration of Acceptance of Office.

21/05/04 Apologies: Councillors M Edwards, R Overton and M Stokes.

Resolved – that the apologies are accepted.

21/05/05 Declaration of Interest: As per Register. Also, Councillor J Thompson – Item 21/05/17, Councillor M Rowe – Item 21/05/12b.

21/05/06 Minutes

Councillors were requested to confirm the Minutes of the Council meeting held on 12th April 2021. **Resolved** – that the minutes be approved and signed by the Chairman as a true and accurate record.

816

21/05/07 Matters Arising from Minutes

Unadopted Development Sites – The Clerk informed those present that the final draft version of the Stewardship Charges Booklet had been released for consultation and each Councillor had received a copy of this.

Trees – The Clerk informed Councillors that there were 97 tree whips remaining.

Freedom of Information Request – The Clerk informed Councillors that he had still not received a response from Telford & Wrekin Council regarding the residents request.

Granville Waste Site – The Clerk informed those present that he was still waiting for a response from Telford & Wrekin Council's Environmental Health regarding the noxious smells emanating from Granville Waste Site and frequency of checks carried out.

Street numbering St Matthew's Road, Donnington – Councillor J Gough informed those present that the original complainant had been informed by Telford & Wrekin Council that it was no longer purchasing a permanent street sign stating Liz Clare Court Access to 73 to 93 St Matthew's Road.

21/05/08 Appointment of Members to Standing Committees

Resolved - that under Local Government Act (LGA) 1972 s101 the following Committees be arranged for the discharge of functions on behalf of the Parish Council and that the Councillors listed be elected onto these Committees.

Planning

Councillors: Miss F Doran, M Edwards, J Gough, J Thompson and J Urey.

Staff and Personnel

Councillors: N Dugmore, M Edwards, J Lavery, A Lawrence and R Overton.

Library Committee

Councillors: Miss F Doran, N Dugmore, M Rowe and J Thompson.

The Chairman and Vice Chairman are ex-officio members of all Committees except Staff and Personnel. The Chairman is not an ex-officio member of the Staff and Personnel Committee.

21/05/09 Appointment of New Committees

Councillors considered the requirement for the appointment of new committees.

Resolved – that this item is deferred to June's Council meeting to allow for further consideration.

21/05/10 Standing Orders and Financial Regulations

Each Councillor received copies of the Standing Orders and Financial Regulations.

Resolved – that the Standing Orders and Financial Regulations are adequate for this Parish Council.

21/05/11 External Organisations

To appoint Councillors as representatives of the Parish Council on the following external organisations:

- a. Wrekin Area Committee – Councillor Miss F Doran
- b. Parish and Town Council Group – Councillor Miss F Doran
- c. Parish Charter Monitoring Group – Councillor Miss F Doran

- d. Shropshire Playing Fields Association Executive Committee – Councillor J Lavery.
- e. Telford Sports Forum – Councillor J Lavery.
- f. Bus User Group – Councillor M Rowe.
- g. Donnington Partnership – Councillor J Gough (Reserve Councillor M Rowe).
- h. Granville Country Park Steering Group – Councillor N Dugmore.
- i. Snow Liaison Officers:
 - Donnington East – Councillor Miss F Doran
 - Donnington West – Councillor R Overton
 - Muxton – Councillor J Urey
 - The Humbers – Councillor M Edwards
- j. Community Emergency Co-ordinator – Councillor T Hoof.

21/05/12 Affiliation/Membership to other organisations

Councillors reviewed the Council's membership to the following organisations:

- a. The Shropshire Association of Local Councils (SALC).
Resolved - to renew the Parish Council's membership to the Shropshire Association of Local Councils at a cost of £2,170.39.
- b. Shrewsbury and Newport Canals Trust.
Resolved - to renew the Parish Council's membership to the Shrewsbury and Newport Canals Trust at £20 per annum.

21/05/13 Meetings 2021/2022

Each Councillor received a draft copy of dates proposed for forthcoming meetings for 2021/2022.

Resolved – that the timetable for the forthcoming meetings for 2021/2022 is accepted.

21/05/14 Signatories for Bank Accounts

Councillors discussed the appointment of signatories for the Co-operative Bank, Nationwide Business Savings Account and Lloyds Bank Accounts.

Resolved – that the Signatories for the Parish Council's Co-operative Bank, Nationwide Business Savings Account and Lloyds Bank Accounts will be Councillors N Dugmore, J Lavery, A Lawrence and R Overton.

21/05/15 Payments by Direct Debits

Each Councillor received a copy of a list of service/utility providers paid by way of Direct Debit by this Parish Council.

Resolved - to ratify the continuation of paying the service providers listed by Direct Debit. At the end of the contracts with the various utility companies the Clerk was asked to investigate the cheapest tariff and amalgamate all the energy provision with them.

21/05/16 Councillor Allowances

Councillors discussed the continued payment of allowances to Councillors.

Resolved – not to continue payment of allowances to Councillors.

21/05/17 Advertising Turreff Hall

Councillors discussed the continued advertising of Turreff Hall in the production programmes of The Little Theatre Donnington at a cost of £125 per annum.

Resolved – to continue advertising in the programmes of The Little Theatre Donnington at a cost of £125 per annum (LGA 1972 s144).

21/05/18 General Power of Competence

The three conditions for eligibility for the Parish Council to exercise the General Power of Competence are as follows:

Resolution: The Council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the Clerk.

Electoral Mandate: at the time the resolution is passed, at least two-thirds of the council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: at the time that the resolution is passed, the Clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) **AND** pass the 2012 CiLCA module relating to the general power of competence.

Resolved – as a result of satisfying the above criteria the Parish Council, from 17th May 2021 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, adopts the General Power of Competence.

21/05/19 Footpaths Barn Close, Donnington

Councillors discussed the poor condition of the footpaths around Barn Close, Donnington. Those present were informed that recently an elderly lady came off her mobility scooter due to the state of the path and wrote off her scooter. There are also incidents of fly-tipping which obstruct the footpath making it difficult for those with prams and mobility scooters to pass on the pavement. Councillors were also encouraged to download the My Telford App and report any matters they come across through this medium.

Resolved – that the Clerk writes a formal letter to the Borough Council highlighting these problems and also request notification of any actions the Borough Council is carrying out in the parish to combat fly-tipping and antisocial behaviour.

21/05/20 Christmas Lights

Councillors discussed purchasing additional Christmas lights for the parish. Various locations were suggested.

Resolved – that the Clerk checks the contract with regard to the existing Christmas lights, obtain costs to erect additional festoons and that Councillors email the Clerk with three proposals of locations for discussion at the next Council meeting.

21/05/21 Parking and Fly-tipping The Humbers

Councillors discussed the issues with nuisance parking and fly-tipping at The Humbers. It was stated that due to insufficient parking spaces residents had no choice but to park on the road and/or pavements.

Resolved – that the Muxton Borough Councillors raise this issue with Telford & Wrekin Council's Highways Department and the Clerk report the fly-tipping occurring behind Dobbies Garden Centre. As this is located in Lilleshall Parish Council the Clerk will copy its Clerk into the reporting of this matter.

21/05/22 War Memorial Muxton

The Clerk informed Councillors that he had received a plan of the land to be transferred for confirmation which he had done, and now the Parish Council's solicitor is awaiting the Title Deeds showing that the transfer to the Parish Council has been completed. Councillors Mrs L Dugmore and J Gough will obtain designs of War Memorials for approval by Councillors. The Clerk was asked to contact a local resident for a list of names of those that have given their lives in conflicts that came from Muxton.

21/05/23 Bench Little Theatre, Donnington

The Clerk informed Councillors that a request had been made by two elderly ladies for a bench to be located at, or near to, the Little Theatre Donnington as there was nowhere for them, or others, to sit whilst out walking.

Resolved – that the Clerk is given a limit of £1,000 to purchase and install a bench at, or near to, this location and, if possible, to purchase a bench made from recycled plastic.

21/05/24 Street Naming

Councillors were asked to consider Street Names for the new development at Wellington Road, Muxton, the Red Hill/A5 development and Donnington Wood Way development. With regard to the Wellington Road development, Councillor J Urey had put a request for suggestions out to residents through social media and had provided the list of suggestions made.

Resolved – that the Clerk informs Telford & Wrekin Council of all the suggestions containing reference to Walkers Ironworks that used to be located on the Wellington Road site. Street names for the other locations will be considered as and when required.

21/05/25 Annual Report

Each Councillor received a copy of the Annual Report for 2020/2021.

Resolved – to accept the Annual Report for 2020/2021.

21/05/26 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 14th June 2021 commencing at 7pm at Cordingley Hall, Donnington. Items to be discussed will include the approval of Accounts for the Annual Return 2020/2021.

The meeting closed at 2030hrs.

Signed:

Date: